

Town of Lyme
Board of Selectmen
Minutes for January 24, 2013

At 8:00 AM Simon called the meeting to order. The following were present for part or all of the meeting: Simon Carr (Chair), Richard Vidal (Vice-Chair), C. Jay Smith (member), Dina Cutting (Administrative Assistant), Shaun O'Keefe (Police Chief).

1. Approved the minutes of the January 17, 2013 Meeting.
2. Matters arising: Letter has gone out to other towns concerning the dam relicensing. There is a meeting on Tuesday, January 28 at 9:00 am in West Lebanon which Jay & Richard will attend.
3. Reviewed and signed a manifest in the amount of \$47,773.56.
4. The following administrative matters were discussed and actions taken:
 - a. Reviewed the Tax Collectors 2012 MS-61 and the year-end report.
 - b. Reviewed the draft memo for Town Offices building security procedures and made minor changes. While some procedures may cause minor inconveniences it was felt that the safety of town employees was more important and some items will also bring the Town into compliance with the State DOL. Final memo will be typed for signature.
 - c. Shaun noted that the Police Department has been awarded a grant in the amount of \$3500.00 for the purchase of a new portable radio. This is basically the same as the grant received last year for this purpose and we will now have two newer radios. Motion by Simon, seconded by Richard and Board voted 3 – 0 to accept the grant.
 - d. Committee and Commission Reports:
 - i. Richard reported on item discussed at the MVHI meeting which he attended.
 - ii. Simon attended the Energy Committee meeting. There were some minor items which will be passed to the Building Maintenance Committee. Discussed problems with the heat/boiler in the Highway Garage.
 - iii. Richard noted that he had talked to Matt Stevens about parking at Chaffee for the Independence Day celebration. Matt will put this on the agenda for February 4th.
 - iv. Simon discussed the Heritage Committee meeting. They are compiling the data on homes over 50 years old to pass to Dave Robbins so he can reference it when requests for renovation/building permits are received.
 - v. Simon attended the Budget Committee meeting and noted both the School and Town operating budgets were approved by the committee.
 - e. Discussed the draft warrant articles:
 - i. Article 9 – change the name to “Class V Roads Rehabilitation Capital Reserve Fund”
 - ii. Article 10 – change name to “Baker Hill Road Rehabilitation”

- iii. Article 11 – need to split this into 2 articles, 1 requesting \$30,000.00 for an engineering study and the other requesting \$170,000.00 to repair River Road contingent on receiving a 75% grant from the State.
 - iv. Article 17 – change to have the monies go into the Land Use Change Tax Fund and beginning in 2014 the Town will be asked to vote each year on how/where to expend these funds.
 - v. Article 18 – delete Article 18. Rather than lock up the funds for a single purpose the Town will decide each year how to expend these funds under article 17.
- f. Discussed the truck currently parked in the fire department parking lot. This was not authorized by the Fire Chief. A letter will be sent notifying the owner and that he has seven days to remove the vehicle.
- g. Need to remind the Highway Dept. employees that the Town Garage gates are to be locked at night and whenever the Highway Dept. is not working. On Wednesday afternoon and Sunday mornings when the Transfer Station is open both gates will be open.
- h. Meeting adjourned at 9:13 am.

/s/C. Jay Smith
Recorder